



Quickpay Medical Card – USC Refund

By
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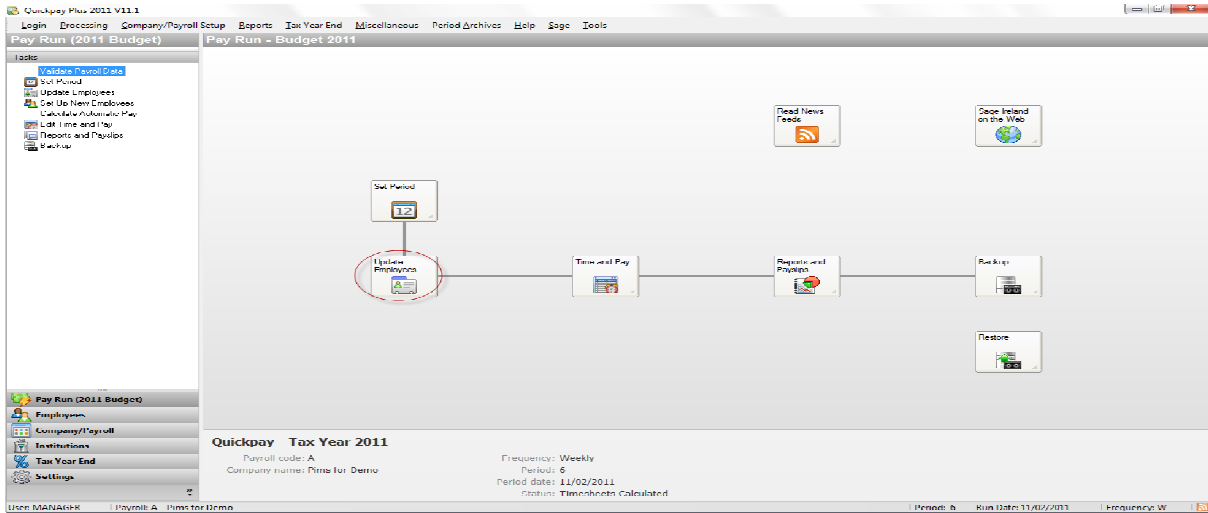




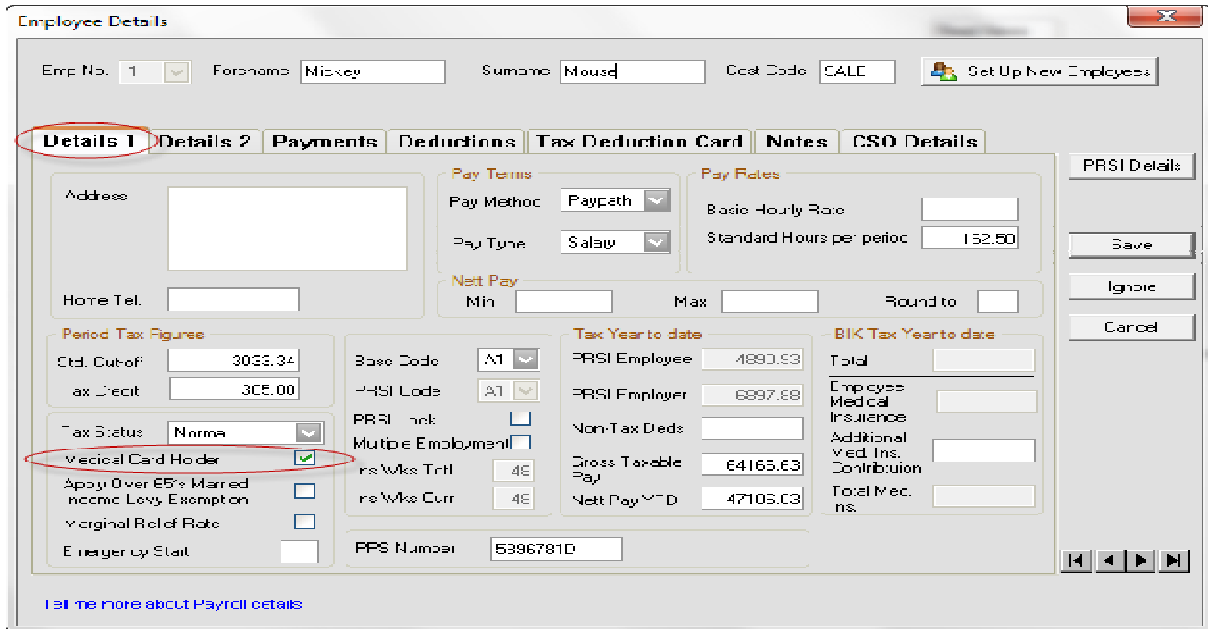
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Individuals in possession of a full medical card will only pay Universal Social Charge at a maximum rate of 4% irrespective of the level of their income.

1. Take note of the amount to be refunded. You can get this amount by clicking on 'Update Employees'.



2. In 'Details 1' tab, click the box for Medical Card Holder.





This has now exempt the employee from paying the USC at 7%. The amount is now only at the 4% rate and refund of 3% will be given for rate 3. To give the employee the refunds follow steps 3 – 11:

3. Click on **'Details 2'** tab. In **'USC Section'** click **'Show Details'** for a breakdown of the USC rates.

The screenshot shows the 'Employee Details' window with the following data:

Gross Pay	Tax Paid
Gross / Tax Ex P45	
Gross / Tax (this Employ)	2784.00
Gross / Tax To Date	2784.00
Taxable Disability Benefit YTD	

USC Section:

Gross Income	2994.00
USC	126.78

Start Date: 01/10/2000
 Start Period: 10
 Deceased:
 Finish Date:
 Finish Period:

Holidays:

	Due	Taken
Holidays		
Car Sick		
Unpaid Sick		
Other Days		

4. Take note of the **'USC deducted at Rate 3'**. This is the amount deducted at the 7% to be refunded in part.

The 'Universal Social Charge Breakdown' dialog box shows the following data:

USC deducted @ Rate 1	23.16
USC deducted @ Rate 2	27.60
USC deducted @ Rate 3	75.02
USC Adjustment	0.00
Less end of year refund	0.00
Total	125.78





5. Enter the Timesheets as normal.

Enter in the Hours/salary as normal.

Title	Hours	Rate	Value
Basic	38.00	12,000.00	456,000.00
Time 1/2			
Time			
Holiday			
Busin			
Deckpay			

6. Calculate the amount to be refunded.

USC Amount (see screenshot below) less The amount to be refunded (4A) = Amended Amount

Title	Hours	Rate	Value
Basic	38.00	12,000.00	456.00
Time 1/2			
Time			
Holiday			
Busin			
Deckpay			

USC AMOUNT - Amounts to be Refunded = Amended Amount
 $19.66 - 32.58 = -12.92$





7. Tick the **'Override Calculated Values'** box once this is ticked a pop up box will appear and tick the **'I understand that I am overriding Quickpay's system-calculated values and wish to continue'** box and then Click **Ok**.

Employee Number: 1 Name: Mickey Mouse Pay Type: Salary

Hourly Inputs				Allowance Inputs		Voluntary Deductions			
Title	Hours	Rate	Value	Title	Value	Title	Value	Balance	Ex Contribution
Basic	39.00	12 000.00	468.00	Salary		Pension*	25.00	150.00	10.00
Time 1/2				Comm		PRSA*			
Double				Bonus		Pension?*			
Holiday				Expenses		Other			
Bonus				Other		Car Park			
Backpay				Basic		car			
				Veh					
				Train					

Quickpay
 You should override system-calculated values only with great care and for a clearly defined reason. Changing these values carries the risk of causing your returns to the Revenue Commissioners to be incorrect.
 I understand that I am overriding Quickpay's system-calculated values and wish to continue
 Cancel OK

Override Calculated Values:

1. Tick the **Override Calculated Values** Box.
2. A box will pop up and tick **'I understand that I am overriding Quickpay's system-calculated values and wish to continue'** box and then Click **Ok** to continue.

8. You will then have the option to delete the value in the USC field and overtype with the new value (-12.92).

Employee Number: 1 Name: Mickey Mouse Pay Type: Salary

Hourly Inputs				Allowance Inputs		Voluntary Deductions			
Title	Hours	Rate	Value	Title	Value	Title	Value	Balance	Ex Contribution
Basic	39.00	12 000.00	468.00	Salary		Pension*	25.00	150.00	10.00
Time 1/2				Comm		PRSA*			
Double				Bonus		Pension?*			
Holiday				Expenses		Other			
Bonus				Other		Car Park			
Backpay				Basic		Telephone			
				car					
				Veh					
				Train					

Calculated | Amended

Gross Pay	468.00	468.00
Tax	0.00	0.00
Employer PRSI	13.61	13.61
USC	19.56	12.92
Voluntary Deds	25.00	25.00
Non-taxable Adjs	0.00	0.00
Nett Pay	409.70	409.70
Employer PRSI	48.97	48.97

Override Calculated Values:

Employee Number: 1 Name: Mickey Mouse Pay Type: Salary

Hourly Inputs				Allowance Inputs		Voluntary Deductions			
Title	Hours	Rate	Value	Title	Value	Title	Value	Balance	Ex Contribution
Basic	39.00	12 000.00	468.00	Salary		Pension*	25.00	150.00	10.00
Time 1/2				Comm		PRSA*			
Double				Bonus		Pension?*			
Holiday				Expenses		Other			
Bonus				Other		Car Park			
Backpay				Basic		Telephone			
				car					
				Veh					
				Train					

Calculated | Amended

Gross Pay	468.00	468.00
Tax	0.00	0.00
Employer PRSI	13.61	13.61
USC	19.56	12.92
Voluntary Deds	25.00	25.00
Non-taxable Adjs	0.00	0.00
Nett Pay	409.70	445.28
Employer PRSI	48.97	48.97

Override Calculated Values:





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9. Click the 'Payslip' button to view the Revised payslip.

Timesheet Entry

Employee Number: 1 Name: Mickey Mouse Pay Type: Salary

Hourly Inputs Allowance Inputs Voluntary Deductions

Pims for Item: Mickey Mouse EMP NO: 1 PPS NO: 5896781D

Std. Cut off 3033.34 TAX CREDIT 500.00 PRSI CODE AL PERIOD 7 PAYMENT DATE 18/02/2011

Pay Items	Hours	Value	Deductions	This Period	Cumulative	Pay Summary to Date	
Basic	39.00	468.00	Tax	0.00	0.00	Gross Pay 3402.00	
			PRSI EE	13.64	100.52	Non Tax Deds 175.00	
			USC	-12.92	113.86	Taxable Pay 3227.00	
			Pension	25.00	175.00	Tax Credit 2175.00	
						Std. Cut-Off 21233.33	
						Tax Paid 0.00	
						Inc. Weeks 7	
						B/E Round 0.00	
						(M/E Round 0.00	
						PRSI ER TP 48.97	
						PRSI ER TD 356.33	
						* denotes non taxable	
GROSS PAY	468.00	TOTAL DEDUCTIONS	25.72	NON-TAX ADJUSTMENT	0.00	NETT PAY	442.28

Net Pay: 100.70 114.28
Employer PRSI: 48.97 48.97

Recalculations this period? PRD [Tell me more...](#)

Override Calculated Values

[Tell me more about Timesheet Entry ...](#)

Buttons: Save, Ignore, Delete, **Payslip**, Note Pad, BIK Transfer, Exit

10. Click 'Save' and continue.

Timesheet Entry

Employee Number: 1 Name: Mickey Mouse Pay Type: Salary

Hourly Inputs Allowance Inputs Voluntary Deductions

Title	Hours	Rate	Value	Title	Value	Title	Value	Balance	Pr Contribution
Basic	39.00	12.0000	468.00	Salary		Pension*	25.00	150.00	10.00
Time 1/2				Comm.		PKSA*			
Double				Bonus		Pension2*			
Holiday				Expenses		Car Park			
Bonus				Other		Telephon			
Backpay				Basic					
				car					
				VIII					
				Taxi					

* indicates a pension deduction

	Calculated	Amended
Gross Pay	468.00	468.00
Tax	0.00	0.00
Employee PRSI	13.64	13.64
USC	19.66	-12.92
Voluntary Deds	25.00	25.00
Non-taxable Adia	0.00	0.00
Nett Pay	408.70	442.28
Employer PRSI	48.97	48.97

Holiday Periods:
Leaving:
Finish Date:
Insurable Weeks:
Holiday Days Taken:
Certified Sick Days:
Uncertified Sick Days:
Other Days:

Recalculations this period? PRD [Tell me more...](#)

Override Calculated Values

Buttons: **Save**, Ignore, Delete, Payslip, Note Pad, BIK Transfer, Exit

[Tell me more about Timesheet Entry ...](#)

